



POLK COUNTY COMMISSIONERS COURT

September 25, 2018

10:00 A.M.

2018-100

Polk County Courthouse, 3rd floor

Livingston, Texas

NOTICE

Is hereby given that a regular meeting of the Polk County Commissioners Court will be held on the date stated above, at which time the following subjects will be discussed;

Agenda Topics

(Persons wishing to provide Public Comment must complete and submit a Public Participation Form to the County Clerk prior to the Call To Order).

**** Please turn off (or mute) all cell phones and pagers ****

1. **CALL TO ORDER. * INVOCATION * PLEDGES OF ALLEGIANCE**

2. **PUBLIC COMMENTS**

This item is included to allow public comments on topics that appear on this agenda. In accordance with law, this Court cannot discuss, deliberate or take action on any item or topic not listed on this agenda. Public comments requesting or requiring action or deliberation may be scheduled on a future agenda. Each public comment will be limited to a maximum of five (5) minutes, unless a member of the Court requests additional time for the presenter. Any handout materials must be reproduced prior to the meeting and furnished by the presenter. **After the close of this portion of the Agenda, public comment for the remainder of the Court session is no longer appropriate or accepted unless specifically requested by a Member of the Court.**

3. **INFORMATIONAL REPORTS**

This item is included on the Agenda to receive announcements from the Court members and/or other Elected Officials and Department Heads of Polk County.

NEW BUSINESS

4. **CONSENT AGENDA** (The items listed within the Consent Agenda are deemed to be of a routine nature and are not scheduled for individual consideration by the Commissioners Court. However, any member of the Court retains the option to remove any one or more items from the Consent Agenda and to have the item/s individually considered).

A. APPROVE MINUTES OF PREVIOUS MEETINGS: August 28, 2018, September 4, 2018, September 11, 2018 (Special/Regular Meetings).

B. APPROVE SCHEDULES OF BILLS.

C. APPROVE ORDER DESIGNATING SURPLUS PROPERTY.

D. RECEIVE COUNTY AUDITOR'S MONTHLY REPORT, PURSUANT TO LOCAL GOVERNMENT CODE SEC. 114.025.

E. APPROVE RESOLUTION FOR ADOPTION OF THE POLK COUNTY (SECTION 125) CAFETERIA PLAN FOR FY2019.

F. APPROVE ORDER SETTING JUROR REIMBURSEMENT FOR FY2019.

G. APPROVE ORDER DESIGNATING REGULAR TERMS OF COMMISSIONERS COURT FOR FY2019.

H. APPROVE ORDER SETTING TERMS OF THE CONSTITUTIONAL COUNTY COURT.

I. APPROVE COUNTY CLERK'S REQUEST OF THE EARLY VOTING SCHEDULE FOR THE NOVEMBER 6, 2018 ELECTION.

J. APPROVE RELOCATION OF INFORMATION TECHNOLOGY DEPARTMENT FROM BASEMENT TO

2ND FLOOR IN THE COURTHOUSE.

- K. AMEND ORDER DESIGNATING SURPLUS PROPERTY FROM SEPTEMBER 11, 2018 COMMISSIONERS COURT.
- L. ADOPT RESOLUTION EXPRESSING INTENT TO REIMBURSE CERTAIN FY2019 EXPENDITURES (CAPITAL PURCHASES) TO BE INCLUDED BY POLK COUNTY, TEXAS (REIMBURSEMENT RESOLUTION).
- M. APPROVE ANNUAL SOFTWARE MAINTENANCE AGREEMENT WITH NET DATA FOR FY2019.
- 5. **CONSIDER APPROVAL OF PERSONNEL MATTERS, AS FOLLOWS:**
 - A. REVIEW AND CONSIDERATION OF PERSONNEL ACTION FORM REQUESTS SUBMITTED SINCE LAST MEETING AND REVIEW OF ANY AUTHORIZED EMERGENCY HIRING.
- 6. **CONSIDER REQUESTS FOR REVISIONS AND/OR AMENDMENTS TO THE BUDGET, AS FOLLOWS:**
 - A. FY2018 BUDGET REVISIONS AND AMENDMENTS, AS PRESENTED BY THE COUNTY AUDITOR'S OFFICE.
- 7. **CONSIDER ANY/ALL NECESSARY ACTION RELATING TO FY2019 ANNUAL BIDS #2019-01 THROUGH 2019-10.**
- 8. **SELECT COUNTY SICK LEAVE POOL COMMITTEE BY RANDOM DRAWING.**
- 9. **DISCUSS AND CONSIDER ANY/ALL NECESSARY ACTION REGARDING AUTHORIZING NECESSARY EXPENDITURES FOR SENIOR CENTER EXPENSES:**
 - A. **APPROVE PURCHASE OF GENERATOR AND CONCRETE PAD.**
 - B. **APPROVE EXPENDITURE OF FUNDS FOR APPROVED PROJECTS RELATING TO THE NEW SENIOR CENTER FROM AGING CAPITAL OUTLAY AND AGING FUND BALANCE.**
- 10. **CONSIDER APPROVAL OF DISTRICT CLERK PRESERVATION AND RESTORATION RECORDS PLAN FOR FY2019 AND SET A DISTRICT COURT RECORDS ARCHIVE FEE IN THE AMOUNT OF \$10, AS REFLECTED IN THE FY2019 ADOPTED BUDGET.**
- 11. **CONSIDER APPROVAL OF REQUEST FROM SHERIFF HAMMACK TO ALLOW GREATER THAN 2-STEP MERIT INCREASES FOR THREE EMPLOYEES IN THE JAIL.**

ADJOURN

By: Sydney Murphy, County Judge

Posted: Thursday – September 20, 2018



I do hereby certify that the above Notice of Meeting of the Polk County Commissioners Court is a true and correct copy of said Notice and that I posted a true and correct copy of said Notice in the Polk County Courthouse at a place readily accessible to the general public during normal business hours on Thursday – September 20, 2018 and that said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting. This notice has also been posted on the official website of Polk County, Texas (www.co.polk.tx.us).

SCHELANA HOCK, COUNTY CLERK

BY: Marie Bastle (Deputy)

FILED FOR RECORD

2018 SEP 20 PM 3:30

Schelana Hock
POLK COUNTY CLERK